

Townhomes at Summerlin Place Sale / Rental Application Packet Checklist

Please have the following forms available when turning in Sale / Rental Application

- Completed and signed acknowledgement of receiving the Governing Documents
- Completed and signed Pet Registration form
- Signed Copy of fully executed Purchase Agreement/Lease Agreement, including all contact information
- All Fees

Processing Fee:

- \$50.00 non-refundable Processing Fee payable to Townhomes at Summerlin Place
- \$50.00 non-refundable Processing Fee payable to Tropical Isles Management

Applicant Name: _____

Community Address: _____

Applicant Phone Number: _____

Applicant Email: _____

Please send application with all necessary fees and paperwork to:

Tropical Isles Management Services – Applicant Department
12734 Kenwood Lane, Su 49, Ft Myers, FL 33907
Brett Rudland, LCAM (239) 939-2999 / Email: Brett@TropicalIsles.net
Jennie Worthington, LCAM (239) 939-2999 / Email: Jennie@TropicalIsles.net



TOWNHOMES AT SUMMERLIN PLACE

NEW OWNER / RENTAL REGISTRATION FORM

This form has to be submitted to the Tropical Isles Management office at least 30 days prior to Sale/Rental

NEW OWNER INFORMATION:

Name of Owner: _____

Community Address: _____

Mailing Address (if same as above leave blank) _____

Phone Number: _____ Email Address: _____

Closing Date: _____ Expected Move In Date: _____

Signature of New Owner: _____

RENTER INFORMATION:

Name of Renter: _____

Address of Property: _____

Phone Number: _____ Email Address: _____

Lease Start Date / Move in Date: _____

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New Owner / Renter acknowledges that he/she has been provided the following from the owner:

- Copies of all Rules & Regulations (specifically overnight parking on street, parking on grass, commercial vehicles, pets)
- Key contact numbers for community (management company)
- Trash pick-up schedule

Signature of New Owner / Renter: \_\_\_\_\_

**\*Please note that you can rent your home only once within a 30-day period\***

**TOWNHOMES AT SUMMERLIN PLACE  
OWNER DIRECTORY FORM**

|                              |  |                   |                                   |
|------------------------------|--|-------------------|-----------------------------------|
| Owner Name                   |  | "Office Use Only" | "Publish Directory"<br>Circle one |
| Mailing Address              |  |                   | Yes No                            |
| Home Phone                   |  |                   | Yes No                            |
| Work Phone                   |  |                   | Yes No                            |
| Cell Phone                   |  |                   | Yes No                            |
| Email Address                |  |                   | Yes No                            |
| Spouse or<br>Co- Owner Name: |  | "Office Use Only" | "Publish Directory"<br>Circle one |
| Mailing Address              |  |                   | Yes No                            |
| Home Phone                   |  |                   | Yes No                            |
| Work Phone                   |  |                   | Yes No                            |
| Cell Phone                   |  |                   | Yes No                            |
| Email Address                |  |                   | Yes No                            |

Name of Person to contact in case of an Emergency (Office Use Only)

|      |  |              |  |        |  |
|------|--|--------------|--|--------|--|
| Name |  | Relationship |  | Phone: |  |
| Name |  | Relationship |  | Phone: |  |

I give written consent to publish, in the Owners' Directory, the information as specifically indicated above.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature of Owner

\_\_\_\_\_

Date

TOWNHOMES AT SUMMERLIN PLACE

Pet Registration Form

(No More Than Two (2) Pets Permitted)

Complete one form per pet

Owner: \_\_\_\_\_

Community Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Pet Information:**

Pet Name: \_\_\_\_\_ Age: \_\_\_\_\_

Weight: \_\_\_\_\_ Breed: \_\_\_\_\_

Description: \_\_\_\_\_

Acknowledgement & Agreement

I/We am/are aware of the Association rules, regulations and restrictions regarding pets on the property and agree to abide by them.



Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed form to:

Tropical Isles Management Services  
12734 Kenwood Lane, Su 49, Ft Myers, FL 33907  
Brett Rudland, LCAM (239) 939-2999 Email: Brett@TropicalIsles.net  
Jennie Worthington, LCAM (239) 939-2999 Email: Jennie@Tropicalisles.net

## Important Rules and Regulations for Townhomes at Summerlin Place

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Please check your governing documents for all applicable rules for your community.

- **PARKING:** Parking is allowed only in garages, driveways, and designated areas. Street parking and grass parking are not allowed.
- **GUEST PARKING:** Guest Parking area in front of the Summerlin Place buildings is for Summerlin Place Guests Only.
- **NO OVERNIGHT PARKING:** No overnight parking is permitted in the following areas (a) pool cabana area (b) pool area (c) mailbox area. **Residents may not use guest parking as long term parking. All vehicles must be parked in your garage or driveway.**
- **NOISE:** Be considerate and drive slowly. Revving engines is not acceptable.
- **SWIMMING POOL ETIQUETTE:** Please be considerate of others and do not “reserve” a pool chair with a towel and then leave. The pool and hot tub are closed at dusk. **GLASS:** No glass containers of any kind are allowed on the pool deck.
- **UMBRELLAS & RADIO:** Before you leave the pool, please crank down any umbrella you were using.
- **SMOKING:** Since there is no safe exposure to secondhand smoke, please be considerate of others when smoking (cigarettes, cigars, pipes, and e-cigarettes) on the pool deck.
- **POOL HEATERS:** No one is allowed to adjust the heaters.
- **SAFETY EQUIPMENT** - Please do not place tables/chairs in front of the Water Rescue Equipment at the pool. There must be quick access to this equipment at all times.
- **PETS:** Please pick up and dispose of any waste from your pet. All dogs must be on a leash.
- **GRILLING/BARBECUING:** No propane or charcoal grilling is permitted on the pool deck (as per our docs).
- **PROBLEMS:** If you notice a problem in the cabana, at the pool, or on the grounds, you may notify Tropical Isles by calling: 239-939-2999.

### **GARBAGE/TRASH:**

Trash, garbage and other waste shall be kept only in sanitary containers which shall be kept in a clean and sanitary condition and kept in the garage and not on the interior roadways except when out for pick-up. Recycle bins and trash shall not be put on the curb, for pick-up, prior to 6:00 p.m., the night before the scheduled pick-up and shall be removed from the curb no later than 6:00 a.m., the following morning of pick-up.

**Tuesday: Recycling/Horticultural Pick-Up Day**

**Friday: Trash Pick-Up Day**

Please check your governing documents for all applicable rules for your community.